

**TOWN OF POLK  
TOWN BOARD MEETING MINUTES  
DECEMBER 8, 2009**

**I. Call meeting to Order at 7:30 p.m.** - the Town Board Meeting was call to order by Chairman Albert Schulties at 7:30 p.m. at the Polk Town Hall.

**A. The Pledge of Allegiance - Chairman Schulteis led the Pledge of Allegiance.**

**B. Official Meeting Notice** - Chairman A. Schulteis called the meeting to order at 7:30 p.m.. Chairman Schulteis verified notice was sent to the West Bend News, Hartford Times Press, WBKV, WTKM, Milwaukee Journal Sentinel and posted on the website and at the Town Hall, Highway View School and Cedar Lake Hills bulletin boards.

**C. Roll Call** - Chairman A. Schulteis, Supervisor H. Groth, Supervisor T. Merten, Treasurer S. Kissinger. Clerk C. Whelan was excused do to severe winter storm. (See page # ).

**D. Approval of the Town Board Minutes for November 10, 2009, Special Town Board Minutes for Nov. 10, 2009 and minutes of the Budget Hearing for Nov. 23, 2009 -**

Supervisor H. Groth made a motion to approve the Town Board Minutes for November 10, 2009 with correction on Item I. The ~~top~~ **minimum** dollar **for a Trip D project** is. To approve the Special Town Board Minutes for November 10, 2009 and Budget Hearing minutes for November 23, 2009, seconded by Supervisor T. Merten. Motion carried.

**E. Public Presentation (15 Minutes) - None**

**A. Operators' Licenses. See List** - Chairman Schulteis stated Sheila Lietzau and Jodi Steigerwald had completed the schooling, paid the fees and have no criminal record.

Motion made by Supervisor T. Merten to approve the Operator License for Sheila O. Lietzau and Jodi K. Steigerwald, seconded by Supervisor H. Groth. Motion carried.

**B. Appointment of Poll Worker for 2010, 2011 - (See List ).**

Motion made by Supervisor H. Groth to approve the Poll List for 2010-2011, seconded by Supervisor T. Merten. Motion carried.

**C. Expansion of existing substation on Hwy. P for We Energies, Tax Key T9-0017-00B, Section 1 - .93 acres - Zoned P-1 Park -**

Motion was made by Supervisor H. Groth to approve the expansion of the existing substation on Hwy. P, seconded by Supervisor T. Merten. Motion carried.

**D. Ordinance No. 09-09 to Repeal and Recreate Building Permits - Chairman Schulteis stated he needs to speak to the Building Inspector regarding posting cost, Air Condition and Heating Plans on the fee schedule.**

**Motion was made by Supervisor T. Merten to speak to the Building Inspector regarding posting cost, Air Condition and Heating Plans on the fee schedule, seconded by Supervisor H. Groth. Motion carried.**

**E. Update on search for New Revenues by Supervisors - None**

## **V. Financial**

**A. Treasurer's Report dated December 8, 2009 -**

Motion was made by Supervisor H. Groth to approve the Treasurer's Report for December 8, 2009, seconded by Supervisor T. Merten. Motion carried.

**B. Review of Revenues & Expenditures -**

Motion was made by Supervisor T. Merten to approve the revenue and expenditures, seconded by Supervisor H. Groth. Motion carried.

**C. Approval of Checks and Payroll -**

Motion was made by Supervisor T. Merten approved the checks and payroll through December 8, 2009, seconded by Supervisor H. Groth. Motion carried.

## **VI. Other Business**

**A. Correspondence to be Review - None**

**B. Chairman's Report, Correspondence and Notices - None**

**C. Fire Department Report - Jackson Fire Report - October 2009 -** The Town Board review the Jackson Fire Report.

**D. Road Matters - Discussion & Possible Action on Road Matters.**

## **VII. Adjournment -**

Motion was made by Supervisor T. Merten to adjourn at 8:00, seconded by Supervisor H. Groth. Motion carried.

Respectfully Submitted,

Catherine Whelan, Town Clerk